

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



September 30, 1987

ALL COUNTY LETTER NO. 87-135

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: STATISTICAL REPORT FOR REFUGEE CASH ASSISTANCE (RCA)
AND REFUGEE DEMONSTRATION PROJECT (RDP) CONCILIATION

REFERENCE: ACL 87-92 and ACL 87-125

This letter transmits to counties the statistical form and instructions to be used for reporting conciliation data for the RCA/RDP Programs. All County Letter No. 87-92 informed counties that as a result of the Court Order issued on June 26, 1987, in Dang, et al., v. McMahon, et al, the State Department of Social Services was required to implement formal conciliation procedures for RCA and RDP recipients utilizing the AFDC-WIN procedures. This ACL also informed counties of the necessity to report data on conciliation and instructed counties to begin maintaining records containing specific items of information as of July 1, 1987.

Counties are to report quarterly for the RCA and RDP caseloads the number of cases entering conciliation; the number of cases certified as successfully completing conciliation; and, for RCA cases only, the number of cases sanctioned. The first quarterly report will cover the period of July 1, 1987 through September 30, 1987, and is due October 20, 1987. Please use the enclosed camera-ready copy of the form to make copies for future reporting.

If you have any questions regarding the form or instructions, please contact Ms. Carole Sharkey, Statistical Services Section, at (916) 322-5462.

A handwritten signature in black ink, appearing to read "D. J. Boyle".

DENNIS J. BOYLE
Deputy Director
Management Systems and
Evaluation Division

Attachments

REFUGEE CASH ASSISTANCE
REFUGEE DEMONSTRATION PROJECT
QUARTERLY STATISTICAL CONCILIATION REPORT
FORM GEN 1172 (DANG, ET AL., V. MC MAHON, ET AL.)

CONTENT

This report provides conciliation data on refugee cases in the Refugee Cash Assistance (RCA) Program and Refugee Demonstration Project (RDP) as mandated by Court Order dated June 26, 1987, in Dang, et al., v. McMahon, et al. Conciliation is the process that provides an opportunity to resolve conflicts that result in nonparticipation/noncooperation on the part of the recipient.

PURPOSE

The purpose of this report is to collect data for program evaluation.

DISTRIBUTION

Data from these reports will be compiled into a summary for use by Department managers, the Federal Government and other interested agencies and individuals.

DUE DATE

Reports are to be received in Sacramento on or before the twentieth day of the month following the end of the report quarter (i.e. report for quarter ending March due April 20th; report for quarter ending June due July 20th). The report is to be completed in duplicate and sent to:

State Department of Social Services
Statistical Services Section
744 P Street, MS 19-84
Sacramento, CA 95814

If the report will be either delayed or incomplete in any way, please contact the Statistical Services Section at (916) 322-2230 or ATSS 492-2230.

INSTRUCTIONS

Please check the appropriate box at the top of the GEN 1172 to indicate whether the report is an original submission or a revision to a report previously submitted. Disregard the box designated as "Subsequent Report No."

The report collects three items of information on conciliation: the number of cases entering conciliation; the number of cases certified as successfully completing conciliation; and the number of cases that are sanctioned due to unsuccessful conciliation.

For the number of cases entering conciliation and for the number of cases certified as successfully completing conciliation, report the number of cases that were funded under RDP-FG, RDP-U and RCA. For the number of cases that were sanctioned due to unsuccessful conciliation, report the number of RCA cases. (RDP sanction cases are already reported on the RS 16 RDP form). If there is nothing to report in an item, enter "0".

